



United States Probation and Pretrial Services
Western District of Washington

Connie M. Smith
Chief

Monique D. Neal
Deputy Chief

December 12, 2019

LM Participants,

Please be advised of the following federal holidays that will require your attention:

Wednesday, December 25, 2019	Christmas Day
Wednesday, January 1, 2020	New Year's Day
Monday, January 20, 2020	Martin Luther King Day
Monday, February 17, 2020	President's Day
Monday, May 25, 2020	Memorial Day
Friday, July 3, 2020	Independence Day
Monday, September 7, 2020	Labor Day
Monday, October 12, 2020	Columbus Day
Wednesday, November 11, 2020	Veterans Day
Thursday, November 26, 2020	Thanksgiving
Friday, December 25, 2020	Christmas Day
Friday, January 1, 2021	New Year's Day

The office is **CLOSED** on the dates noted above. Therefore, **these holidays do not count as business days.** All schedule requests must be submitted with **at least** two business days' notice. You are responsible for this information and for submitting timely schedule requests throughout the year. If there are any changes to the federal holidays (i.e. unprecedented court closure) you will be notified accordingly.

Thank you,

The Location Monitoring Team